

Advocates for Missing & Exploited Children (AMEC)

Constitution & Bylaws

Overview: Advocates for Missing & Exploited Children (AMEC) seeks to help educate families, communities, and local officials through prevention resource availability. Alongside our community outreach efforts, AMEC supports families of missing and exploited children by offering volunteer efforts and civic engagement into finding their loved one(s). While our primary efforts are rooted in supporting children and adolescents within our immediate communities, we are steadfast advocates for all children and approach every case with equal care and commitment.

Financial assistance may be provided upon approval and subject to funding availability.

Club Officers: AMEC is led by 5 officers with distinct roles/positions. The following roles of offices outline their essentialness to our organization.

1) President/Founder: *Jack Page*

- a) The President of AMEC facilitates and oversees all aspects of the organization to make sure that everything runs smoothly. Evaluations of other officers' roles and their applicability to the club will be evaluated at the end of every academic year by the President.

2) Vice-President: *Monica Nader*

- a) The Vice-President of AMEC works closely with the President and other officers to ensure that clear communication is being established amongst all roles. In the absence of the President, the Vice-President will temporarily take charge of all factors relating to AMEC.

3) Treasurer: *Sophia Fite*

- a) Treasurer of AMEC will manage all incoming and outgoing funds and will also communicate with all officers to establish clear communication relating to funds. In conjunction with the Vice-President, there will be oversight in all aspects of financials to prevent overspending or possible embezzlement. Working closely with administration is key for this role as potential hurdles, such as the submission of taxes, will prove to be tedious.

4) Officer of Outreach Coordinators: *Madison Kenney*

- a) Officer of Outreach Coordinators is responsible for overseeing all Outreach Coordinators (OC's) and confirming that checks and balances are occurring before every single outreach. This role allows the Officer the ability to onboard/approve any new OC's, with five being the maximum number of OC's admitted. At the discretion and approval of the Officer of Outreach Coordinators, OC's are allowed to pursue leads within communities that will promote club involvement and recognition. All inquiries **must** be approved prior to outreach and acknowledgments of approval must be recorded. If any issues arise relating to an OC, The Officer of Outreach Coordinators is mandated to report these issues to both the President and Vice-President of AMEC immediately.

5) Social Media & Materials Officer: *Ashley St. Pierre*

- a) The Social Media Officer crafts promotional awareness materials that AMEC will be distributing in several different settings. Direct responsibilities include the crafting of a missing persons poster **once a**

week – the poster only needs to have *essential* information about the individual on it as long as it is alongside a QR/access code with continuing information. Additional responsibilities include: (1) Incorporating Missing Child Statistics on **every** AMEC marketing material (2) Connecting with other social media networks/accounts to enhance the spread of AMEC (3) Maintain up-to-date and relevant statistics for Yolo county and surrounding areas. If the Social Media Officer is unsure about the appropriateness of a potentially triggering marketing material, both the President and Vice-President will make the final decision.

Members: As an advocacy club for exploited individuals, alternative forms of exploitation are routinely seen by means of *Academic Exploitation*. Academic Exploitation is the use of a social issue for the personal gain of oneself. Performative activism through means of Academic Exploitation is a non-progressive stance that demeans the seriousness of a club such as AMEC. Membership eligibility into Advocates for Missing & Exploited Children (AMEC) requires that prospective members submit a brief statement which outlines their goals for being a member, as well as a statement of intent to join. Those that would like to apply to be an *outreach coordinator* will state this on the application and will be asked to meet for a formal interview (*See below for more details*).

AMEC will meet every two weeks during all three quarters to go over resources as-well-as planning and announcing upcoming advocacy events. Those who miss more than three meetings without alerting a club officer will be asked to meet with 2 club members to re-evaluate their commitment to AMEC.

Outreach coordinators are representatives of AMEC and will promote club information by communicating with local vendors, schools, PTAs, community members, and other advocacy organizations.

- 1) Members are asked to do one outreach per month and submit it to the Officer of Outreach Coordinator(s) for approval.

Required training for ALL AMEC members/Officers/Coordinators:

- Online Training for ***Community Outreach Coordinators & Officers***: Required to complete all online training for this program. **(6 hours worth)**
<https://connect.ncmec.org/learn/learning-plans/35/netsmartz-all-courses>
- **General members** for AMEC are expected to do **2 hours worth** of courses - One two hour presentation is not sufficient!! <https://connect.ncmec.org/learn>
- Confirmation of training is received prior to any community outreach. All affiliates of AMEC must submit their course completion certificates to amecatucdavis@gmail.com